

Thrivepoint Academy of Oklahoma

Education Service Provider

Evaluation Instrument

Introduction

This tool is to evaluate the effectiveness of Thrivepoint Academy of Oklahoma (“Thrivepoint” or “School”) contract management education service provider (the “ESP”). By garnering feedback from individuals who utilize or work with the service provider, the service provider can implement the feedback to improve practices and SCHOOL can ensure they are getting a quality product paid for with taxpayer funds.

Evaluation Process

The Board of Education of the SCHOOL (the “Board”) will conduct and oversee the evaluation. The Board may utilize the services of other individuals in the evaluation process. The Board intends to conduct the evaluation at least annually. The frequency of the evaluation may vary according to the needs of the school. The Board anticipates regular updates by the ESP during the course of the year on the school’s performance relative to the goals set forth in the strategic plan.

The evaluation results will be used to improve SCHOOL’s strategic planning, goal achievement – to include academic performance – and to ensure contract compliance. The evaluation results may also be used as necessary for the needs of SCHOOL. An ESP evaluation may be used annually by the Board to determine the effectiveness of performance. The Board will debrief results with the ESP’s leadership or representatives.

This evaluation instrument is based on a four-point scale. A **score of one (1)** is equivalent to the ESP “**never**” performing the desired act. A **score of four (4)** is equivalent to the ESP “**consistently**” performing the desired act. An evaluator may also select a score of two (2) or three (3) as intermediate measures of performance.

[PLEASE CONTINUE TO THE FOLLOWING PAGE.]

Thrivepoint Academy

1 = Never

4 = Consistently

Faithfulness to the School Charter

The ESP ensures faithful compliance with the school mission, vision and school charter.	1	2	3	4	N/A
The ESP promotes community awareness so students that are struggling and looking for another option are aware of SCHOOL as a choice.	1	2	3	4	N/A
The ESP actively pursues legislative and/or regulated requirements to become designated as an alternative education site.	1	2	3	4	N/A
The ESP conducts internal audits and develops plans annually to improve the key elements of school design.	1	2	3	4	N/A
The ESP continues to receive accreditation with no deficiencies from the Oklahoma State Department of Education.	1	2	3	4	N/A
The ESP ensures 95% of all first time test takers participate in state testing annually through communication of the importance of this requirement.	1	2	3	4	N/A
Comments:					

Organizational Capacity

The ESP builds capacity and expertise for teachers on alternative education philosophy and techniques through targeted professional development.	1	2	3	4	N/A
The ESP researches and implements best PLC (Professional Learning Communities) practices to improve staff collaboration.	1	2	3	4	N/A
Comments:					

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Financial Management

The ESP maintains a transparent, sound and stable financial condition as evidenced by reviewing the Treasurer's Reports at regular board meetings (minimum of one per quarter) to monitor actual cash flow, revenue and expenses to the forecasted budget.	1	2	3	4	N/A
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The ESP develops reasonable enrollment forecast and annual budget.	1	2	3	4	N/A
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The ESP monitors internal controls and processes in order to obtain a financial audit with no material findings.	1	2	3	4	N/A
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Comments:

Education Program and Performance

The ESP completes annual needs assessment, and school improvement plan.	1	2	3	4	N/A
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The ESP improves math performance at all grade levels through targeted instruction focused on skills identified through analysis of student data.	1	2	3	4	N/A
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The ESP researches and implements Tier II interventions for students with significant learning gaps to increase student growth in both math and reading.	1	2	3	4	N/A
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Comments:

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General Contract Compliance

The ESP files reports to the authorizer and state in a timely manner.	1	2	3	4	N/A
The ESP selects, evaluates and develops a highly competent Head of School.	1	2	3	4	N/A
The ESP provides the Board with school metric reports as requested by the Board.	1	2	3	4	N/A
The ESP ensures compliance with Board policies.	1	2	3	4	N/A
The ESP participates in strategic planning with the Board.	1	2	3	4	N/A
The ESP maintains regular and effective communication with the Board.	1	2	3	4	N/A
The ESP ensures local experts, such as financial or legal, are utilized when necessary.	1	2	3	4	N/A
The ESP communicates proposed legislation and other proposed policy changes that are relevant to the Board.	1	2	3	4	N/A
The ESP advocates in the policy environment for charter schools, as a whole, and the school, in particular.	1	2	3	4	N/A
The ESP provides field specific experts as may be necessary, such as financial or legal, to assist the Board.	1	2	3	4	N/A
The ESP maintains student records that are compliant with federal and state laws and are available to school personnel, as needed.	1	2	3	4	N/A
The ESP ensures compliance with federal and state laws, including but not limited to, Special Education, English Language Learner, Oklahoma Reading Act, and applicable authorizer policy.	1	2	3	4	N/A
The ESP provides the necessary leadership to ensure that financial support and human resources are appropriately aligned to achieve SCHOOL's charter contract obligations and goals.	1	2	3	4	N/A
Comments:					

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Relationships

Representatives from the ESP corporate and/or regional offices are visible and approachable to the Board and the school staff, as necessary.	1	2	3	4	N/A
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The ESP keeps the Board abreast of upcoming changes in technology and educational practices.	1	2	3	4	N/A
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The ESP is responsive to requests and directions from the Board.	1	2	3	4	N/A
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The ESP maintains good communication with the Board between meetings and provides good support materials for Board meetings in a timely manner.	1	2	3	4	N/A
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Comments:

Operations

The ESP provides the necessary support for technology management.	1	2	3	4	N/A
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The ESP contracts with, provides for, and/or oversees onsite third-party vendors such as custodial services, security, or software.	1	2	3	4	N/A
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The ESP maintains a complete inventory list.	1	2	3	4	N/A
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The ESP ensures proper and comprehensive insurance coverage.	1	2	3	4	N/A
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The ESP ensures personnel background checks are conducted on all personnel in a timely manner and records properly maintained, as required by law.	1	2	3	4	N/A
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Comments:

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Student Achievement and Development

The ESP ensures adequate resources are available to instructional staff to support the curriculum.	1	2	3	4	N/A
The ESP provides content that will promote learning for students with varied educational needs.	1	2	3	4	N/A
The ESP maintains effective parent/student to staff lines of communication.	1	2	3	4	N/A
The ESP ensures each student has needed hardware and software to fully access his/her complete educational program.	1	2	3	4	N/A
The ESP provides opportunities for parents/learning coaches and students to provide feedback on the educational program.	1	2	3	4	N/A
The ESP utilizes data-driven decision making to improve instruction and adapt to student needs.	1	2	3	4	N/A

Comments: