

Board of Directors: Roles and Responsibilities

The Roles and Responsibilities of the Board of Directors (“Board”) of ThrivePoint Academy of Oklahoma (the “School”) are as follows:

- The Board is responsible for the oversight, management and control of the property and affairs of the School. This responsibility includes the proper management of public funds for the School.
- Ensure the approved mission and vision is guiding focus of Board decisions for the School.
- At each Board meeting, critically review the financial statements of the School.
- Develop and uphold a comprehensive set of effective written Board policies for the oversight and operation of the School, which are lawful, fair, and protect all of the School’s stakeholders.
- Ensure that students are learning and meeting academic performance criteria established by charter contract with authorizer, and that the School is adhering to its approved charter contract.
- Ensure that OVCA and Board are abiding by any applicable federal or Oklahoma laws for charter schools and public bodies.
- Hire, supervise, and evaluate the School’s educational management organization (“EMO”).
- Provide oversight and periodic review to ensure EMO is complying with applicable law, administrative rules, authorizer contract, and services agreement with the School.
- Board is responsible for such financial matters such as adoption of a budget, review and approval of EMO invoices, establishment of adequate procedures and controls for purchases and obligation of public funds and ensure an annual independent audit of public funds entrusted to the Board.
- Responsibly manage and be accountable for the public funds allotted to School and provide oversight of the EMO to ensure it is complying with any reporting requirements, and the proper procedures for the expenditure of public funds to the extent involved in said matters.
- Provide oversight and periodic review of academic progress and reports from School’s authorizer.
- Ensure that no single Board member speaks for – or make decisions for – the full Board. Rather, the Board should speak with one voice.
- The Board, and any individual member of the Board, shall refrain from involvement in or interference with the administrative functions of the School. The Board should not micro-manage or assume responsibility for day-to-day operations of the School.
- Individual Board members shall not engage in transactions for the School without prior and specific authorization of the entire Board.
- Develop and update strategic plan to ensure accountability and transparency for School performance.
- Regular and active attendance at Board meetings and participation in Board committees.
- Recruit and train new Board members to ensure a sustainable, knowledgeable Board.
- The Board shall transact official business with the professional staff only through Head of School. The Board should adopt procedures which permit hearing viewpoints of the staff, students, and community during Board meetings.
- The Board decides the “what” for the School through policy and strategic planning / goal setting. The School leadership is responsible for determining the “how” for academics, administration, and operations; and, also, determines the “who” – the staff who will help implement Board policies and achieve the Board’s goals.